COMMISSIONERS OF THE LAND OFFICE
INTERNAL AUDIT SPECIAL MEETING AGENDA
TUESDAY, JUNE 17th, 2025, AT 2:00 P.M.

29TH FLOOR CONFERENCE ROOM
STRATA TOWER, 29TH FLOOR
OKLAHOMA CITY, OKLAHOMA

Call to Order

Roll Call

Call Declaration of a Quorum

1. **Request Approval of Minutes for Regular Meeting Held December 5, 2024**

    a. *Presented by Mary Ann Vassar, Internal Auditor*
    b. *Discussion*
    c. *Committee action in which the Committee may approve, disapprove, table the matter, and/or direct staff to take further action.*

2. **Request Approval of Minutes for Special Meeting Held December 19, 2024**

    a. *Presented by Mary Ann Vassar, Internal Auditor*
    b. *Discussion*
    c. *Committee action in which the Committee may approve, disapprove, table the matter, and/or direct staff to take further action.*

3. **2025 Internal Audit Plan Progress to Date – Status of Investment Reconciliation Audit Project**

    a. *Presented by Mary Ann Vassar, Internal Auditor*
    b. *Discussion topics include:*
        i. *Remaining audit tasks and*
        ii. *Estimated remaining project time*

4. **2025 Internal Audit Plan Adjustments**

    a. *Presented by Mary Ann Vassar, Internal Auditor*
    b. *Discussion topics include:*
        i. *Need for adjustment*
        ii. *Potential adjustment scenarios*

5. **Executive Order 2024-29 Impact (informational only)**

    a. *Presented by John Fischer, Assistant Secretary*
    b. *Discussion*

6. New Business

Adjourn

Notice of Posting:

Date / Time: June 12th, before 4:30 p.m.

Location: Commissioners of the Land Office
204 N. Robinson, Suite 900
Oklahoma City, OK 73102

By: Sabrina Cabral

A public body is not required under the Oklahoma Open Meetings Act or the First Amendment of the U.S. Constitution to provide individuals an opportunity to express views or interview members of the public body. Oklahoma Attorney General Opinion 02-26.