

COMMISSIONERS OF THE LAND OFFICE

Regular Investment Meeting Minutes

**Wednesday, February 12, 2020 at 1:00 p.m.
Large Conference Room
Commissioners of the Land Office – Ninth Floor
Oklahoma City, Oklahoma**

Notice was posted online with the Secretary of State on November 22, 2019. Public notice was also posted on the Commissioners of the Land Office website and at the Commissioners of the Land Office on Monday, February 10, 2020 8:00 a.m.

PRESENT:

Mathangi Shankar, Investment Committee Member
Bob Mareburger, Investment Committee Member

CLO STAFF PRESENT:

Brandt Vawter, Acting Secretary
Keith Kuhlman, Assistant Secretary
Karen Johnson, Chief Financial Officer
Bennett Abbott, General Counsel
Emma Thomas, Financial Manager
Edward Romero, Financial Manager/Comptroller
Susan Citty, Special Projects CPA
Andrea Bair, Assistant General Counsel

VISITORS:

Mark Higgins, RVK
Mark Beffort, Robinson Park
Sandra Rochelle, Bank of Oklahoma
Jonathon Kowolik, RVK, via phone

Karen Johnson called the meeting to order at 1:03 p.m., confirmed proper posting of the meeting notice, ensured the presence of a quorum, and called the roll.

Mareburger: Present
Shankar: Present

1. Request Approval of Minutes for Regular Meeting held November 13, 2019

- a. *Presented by Karen Johnson, CFO*
- b. *Discussion*
- c. *Action in which the Committee may approve or disapprove the matter and/or direct staff to take further action*

Mathangi Shankar made a motion to approve the minutes from the November 9, 2019 meeting. Bob Mareburger seconded the motion.

Mareburger: Aye
Shankar: Aye Motion Carried

2. Presentation by Robinson Park

Mark Beffort presented a quarterly performance of the CLO Commercial Real Estate portfolio holdings. Beffort discussed the opportunities and challenges in the current downtown OKC market. Information regarding the Robinson Renaissance Lobby and elevator renovations are currently underway at the building.

3. Request to Move Agenda Items

Bob Mareburger made a motion to switch items number three and four on the agenda. Mathangi Shankar seconded the motion.

Mareburger: Aye
Shankar: Aye Motion Carried

4. Securities Lending Review

Mark Higgins presented the annual securities lending review by RVK. The CLO generated \$402,625 in net income through the securities lending program. The CLO program is managed conservatively. No issues with the program were noted.

5. Presentation of Performance Review by RVK (Informational Purposes Only)

- a. *Presented by Mark Higgins, RVK*
- b. *Discussion*

RVK stated the CLO Permanent Trust was approximately \$252 billion as of December 31, 2019. The fourth quarter of 2019 was a strong quarter for global equity markets. For the one year period, US equity markets returned 31.5%. Credit markets also produced good returns as a result of downward pressure on interest rates.

6. Consideration and Possible Action to Reallocate Funds to the Vanguard International High Dividend Yield Fund

a. Presented by Mark Higgins, RVK

A MOTION was made by Committee member Mareburger and seconded by Committee member Shankar to recommend reallocating fifty percent of the Vanguard Total International Fund to the Vanguard International High Dividend Yield Fund.

Mareburger: Aye
Shankar: Aye Motion Carried

7. New Business

There was not any new business presented.

8. Adjourn

A MOTION was made by Commissioner Mareburger seconded by Committee Member Shankar to adjourn the meeting.

Mareburger: Aye
Shankar: Aye Motion Carried

The meeting was adjourned at 2:12 p.m.