

COMMISSIONERS OF THE LAND OFFICE

Regular Investment Meeting Minutes

Wednesday, November 13, 2019 at 9:00 a.m.
Large Conference Room
Commissioners of the Land Office – Ninth Floor
Oklahoma City, Oklahoma

Notice was posted online with the Secretary of State on October 2, 2018. Public notice was also posted on the Commissioners of the Land Office website and at the Commissioners of the Land Office on Friday, November 8, 2019 at 2:00 p.m.

PRESENT:

Mathangi Shankar, Investment Committee Member
Cindy Byrd, State Auditor and Inspector, Investment Committee Member

CLO STAFF PRESENT:

Brandt Vawter, Acting Secretary
Keith Kuhlman, Assistant Secretary
Karen Johnson, Chief Financial Officer
Mike Lyons, Assistant Director of Financial Services
Bennett Abbott, General Counsel
Emma Thomas, Financial Manager
Edward Romero, Financial Manager/Comptroller
Susan Citty, Special Projects CPA
Andrea Bair, Assistant General Counsel

VISITORS:

Mark Higgins, RVK
Greg Kantor, RVK
Sandra Rochelle, Bank of Oklahoma

Karen Johnson called the meeting to order at 10:04 a.m., confirmed proper posting of the meeting notice, ensured the presence of a quorum, and called the roll.

Byrd: Present
Shankar: Present

1. Request Approval of Minutes for Regular Meeting held October 9, 2019

- a. *Presented by Karen Johnson, CFO*
- b. *Discussion*
- c. *Action in which the Committee may approve or disapprove the matter and/or direct staff to take further action*

Mathangi Shankar made a motion to approve the minutes from the October 9, 2019 meeting. Cindy Byrd seconded the motion.

Byrd: Aye
Shankar: Aye Motion Carried

2. Presentation by Harvest Fund Advisors

Anthony Mehrige and Eric Conklin gave an update on the firm and shared the firms outlook on MLP investments going forward.

3. Presentation of Performance Review by RVK (Informational Purposes Only)

- a. *Presented by Mark Higgins, RVK*
- b. *Discussion*

RVK stated the CLO Permanent Trust was approximately \$2.47 billion as of October 31, 2019. During October, the Federal Open Market Committee voted to cut interest rates for the third time this year. The yield curve steepened over the month. Equity markets posted positive returns in October.

4. Update on AJO Transition

Mark Higgins reported the majority of the AJO transition occurred on November 12, 2019. The transition went smoothly.

5. Consideration and Possible Action to Terminate an Equity Manager with reinvestment of funds to be reallocated to an existing manager.

- a. *Presented by Mark Higgins, RVK*

A MOTION was made by Committee Member Byrd and seconded by Commissioner Shankar to recommend terminating Tortoise Advisors and reallocating the funds to Harvest Fund Advisors.

Byrd: Aye
Shankar: Aye Motion Carried

6. Consideration of Dates for 2020 Investment Meetings

Wednesday, January 8, 2020
Wednesday, February 12, 2020
Wednesday, March 11, 2020
Wednesday, April 8, 2020
Wednesday, May 13, 2020
Wednesday, June 10, 2020

Wednesday, July 8, 2020
Wednesday, August 12, 2020
Wednesday, September 9, 2020
Wednesday, October 7, 2020
Wednesday, November 11, 2020
Wednesday, December 9, 2020

7. Executive Session

Executive Session may be convened pursuant to 25 O.S. § 307(B) (3) & (D) for discussing the purchase or appraisal of real property.

- a. *Recommendation of General Counsel, Bennett Abbott to adjourn to Executive Session*
- b. *Motion and Vote to Convene Executive Session*
- c. *Executive Session*
- d. *Motion and Vote to Return to Regular Session*

Bennett Abbot recommended the need for an Executive Session.

Mathangi Shankar made a motion to adjourn to Executive Session. Cindy Byrd seconded the motion.

Byrd: Aye
Shankar: Aye Motion Carried

At 11:45am the Executive Session ended.

Mathangi Shankar made a motion to return to Regular Session. Cindy Byrd seconded the motion.

8. Proposed Action on Executive Session Items

Mathangi Shankar made a motion to recommend to the CLO Board, to authorize staff to acquire the industrial property at I-35 and Wilshire Blvd in Oklahoma County, including an exchange of properties located in Elgin and Oklahoma counties. Cindy Byrd seconded the motion.

Byrd: Aye
Shankar: Aye Motion Carried

9. New Business

There was not any new business presented.

A MOTION was made by Committee Member Shankar seconded by Commissioner Byrd to adjourn the meeting.

Byrd: Aye
Shankar: Aye Motion Carried

The meeting was adjourned at 11:50 a.m.