Call to Order

Roll Call

Declaration of a Quorum

1. Request Approval of Minutes for Regular Meeting Held September 14, 2017
   a. Presented by Harry W. Birdwell, Secretary
   b. Discussion
   c. Commission action in which the Board may approve, disapprove or table the matter and/or direct staff to take further action

2. Secretary's Comments
   a. Distributions to Beneficiaries for the month of August 2017
   b. September 2017 Lease Bonus Auction Results
   c. Ribbon Cutting for Medical Examiner’s Office Building October 26
   d. Progress with Oklahoma Juvenile Authority campus consolidation
   e. Cancellation of regularly scheduled November 2017 Commission Meeting

3. Request Approval of the Professional Services contract with DLR Architects

At the September board meeting the Commissioners approved an interagency agreement with the Office of Juvenile Affairs to work together with CLO and OMES to determine what will be the best value for renovating and building new housing units for OJA’s Tecumseh campus. The major component of this agreement is for a consultant to be engaged to complete a schematic design and site master plan for the facilities.

The CLO staff negotiated a contract with DLR Architects to complete these tasks in the amount of $324,503. OJA will be responsible for reimbursing the CLO for this contracted amount. Expected completion of the project is December 15, 2017.
Recommendation: Assistant Secretary recommends approval of the Professional Services contract with DLR Architects in the amount of $324,503.

a. Presented by Keith Kuhlman, Assistant Secretary
b. Discussion
c. Commission action in which the Board may approve, disapprove or table the matter and/or direct staff to take further action.

4. Request Approval of Memorandum of Understanding

The Central Rural Electric Cooperative and its subsidiary SCALEDATA, LLC, has expressed interest in master planning a tract of CLO property on the south side of Stillwater (Sec. 36-19N-2EIM, Payne Co.). The master plan would tie the CLO property into a proposed master planned community which includes Central Rural Cooperatives new headquarters and its adjacent property. Conceptually the plan lays out a smart-energy and interactive IT grid for prospective users of the properties. Uses for the property can be commercial, light industrial or residential. The CLO will incur zero cost during the MOU. Term of the MOU is twelve (12) months from date of signing unless extended by agreement of the parties.

Recommendation: Assistant Secretary recommends approval of the Memorandum of Understanding with SCALEDATA, LLC a wholly owned subsidiary of Central Rural Electric Cooperative for site master planning purposes.

a. Presented by Keith Kuhlman, Assistant Secretary
b. Discussion
c. Commission action in which the Board may approve, disapprove or table the matter and/or direct staff to take further action.

5. Request Approval of Professional Services Contract

At the August 2017 board meeting the Commissioners approved an Memorandum of Understanding with the City of Shawnee wherein the CLO agreed to complete certain engineering studies on trust property at the SW corner of I-40 and Kickapoo Street. The CLO staff has negotiated a professional services contract with Cowan Group Engineering, LLC to complete the required studies. The contract amount is $97,200 with the final studies to be completed by August 2018.

Recommendation: Assistant Secretary recommends approval of a professional services contract to Cowan Group Engineering, LLC in the amount of $97,200.

a. Presented by Keith Kuhlman, Assistant Secretary
b. Discussion
c. Commission action in which the Board may approve, disapprove or table the matter and/or direct staff to take further action.
6. Consideration and Possible Action to Issue a Permanent Easement

<table>
<thead>
<tr>
<th>Lease No.</th>
<th>Legal Description</th>
<th>Easement No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>106314</td>
<td>SW/4 Sec. 16-13N-2WIM</td>
<td>9793</td>
</tr>
<tr>
<td>Oklahoma County</td>
<td></td>
<td></td>
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</tbody>
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As stated in the Long Term Commercial Lease contract with Red Bluff Developers, LLC in Section 4.2 Easements, the CLO will Grant and Dedicate an easement to the City of Oklahoma City for constructing, operating, maintaining, repairing, expanding, and replacing water and wastewater systems and associated facilities. (collectively “Utility Systems”).

Recommendation: The Director of Real Estate Management recommends approval of the continuous easement.

a. Presented by James Spurgeon, Real Estate Management Director  
b. Discussion  
c. Commissioners action in which the Board may approve, disapprove or table the matter and/or direct staff to take further action

7. Consent Agenda – Request Approval of August 2017 Agency Monthly Division Summary of Activities

The Agenda items presented on the Consent Agenda are considered as one item for voting purposes. The Consent Agenda includes items that are statutorily or constitutionally required to be performed by the Commissioners of the Land Office or are administrative in nature, which are done as a routine action by the Commissioners of the Land Office. If any member of the Commission or any member of the public requests a particular item or items to be considered individually, the matter or matters shall be considered individually.

a. Presented by Harry W. Birdwell, Secretary  
b. Discussion  
c. Commission action in which the Board may approve, disapprove or table the matter and/or direct staff to take further action

Financial Services Division

1. August 2017  
a. Claims Paid (routine)  
a. Budget vs. Actual Expenditure Comparison
Minerals Management Division

1. August 2017
   a. 7/26/2017 Oil and Gas Lease Awards
   b. Assignments of Oil and Gas Leases
   c. Tracts to be Offered for Oil and Gas Lease on 9/20/2017
   d. Division Orders

Real Estate Management Division

1. August 2017
   a. 20 Year Easements
   b. Assignment of Easement
   c. Renewed 20 Year Easements
   d. Soil Conservation Projects
   e. Patent Issued on Land Sale

8. Financial Information Regarding Investments and Monthly Distributions (informational only)

   Investments
   a. Market Value Comparison August 2017

   Accounting
   a. August 2017 Distribution by District and Month

9. New Business

   The Commission may discuss, consider and take possible action regarding new business that could not have been reasonably anticipated or was unknown prior to the regular meeting.

Adjourn
NOTICE OF POSTING

Date / Time:  Tuesday, October 10, 2017, before 2:00 p.m.

Locations:  Commissioners of the Land Office
             204 N. Robinson, Suite 900
             Oklahoma City, OK 73102
             Governor’s Large Conference Room
             State Capitol, 2nd Floor
             Oklahoma City, OK 73105

By:  Johnnie Jacobs, Executive Assistant