

COMMISSIONERS OF THE LAND OFFICE

REGULAR MEETING AGENDA

WEDNESDAY, SEPTEMBER 16, 2015 AT 2:00 P.M.
COMMISSIONERS OF THE LAND OFFICE CONFERENCE ROOM
204 N. ROBINSON – SUITE 900
OKLAHOMA CITY, OKLAHOMA

Call to Order

Roll Call

Declaration of a Quorum

1. Request Approval of Minutes for Regular Meeting Held August 13, 2015

- a. *Presented by Harry W. Birdwell, Secretary*
- b. *Discussion*
- c. *Commission action in which the Board may approve, disapprove or table the matter and/or direct staff to take further action*

2. Secretary's Comments

- a. Distributions to Beneficiaries for August 2015
- b. Report on September Lease Bonus Auction Results
- c. Legislative Interim Studies Involving Land Office
- d. Report on Federal Judicial Developments on Lesser Prairie Chicken and Waters of the United States
- e. Report on Annual Real Estate Lease Auctions

3. IT Report (informational purposes only)

- 1) IT Accomplishments
- 2) Demonstration of New Land Office Website
- 3) Demonstration of Land Office GIS Capability

- a. *Presented by Land Office staff: Ed Reyes, Jessica Willis and Jared Semtner*
- b. *Discussion*

4. Consideration and Possible Action to Approve Continuous Easements

Lease No.	Legal Description	Easement No.
106323, 106324 – Comanche County	SE/4 Sec. 33-2N-12WIM	9505

The City of Lawton has made a request to purchase a continuous easement for a right of way for a road widening project consisting of 1.49 acres for the consideration of \$100,000.00. Appraisal was prepared by Greg Brownsworth and approved by James Spurgeon.

Lease No.	Legal Description	Easement No.
101065 – Logan County	NE/4 Sec. 16-16N-4WIM	9619

The Oklahoma Department of Transportation has made an offer of \$11,505.00 for a continuous easement for highway improvements. Area requested is 3.24 acres. The appraisal was reviewed by Alan Hermanski and approved by James Spurgeon.

Lease No.	Legal Description	Easement No.
101637 – Tillman County	S/2 Sec. 36-1N-16WIM	9612

Tillman County, State of Oklahoma has made a request to purchase a continuous easement for the right of way for a drain and road improvement project consisting of 0.44 acres for the consideration of \$500.00. Appraisal was reviewed by Starr Ryan and approved by James Spurgeon.

Recommendation: The Director of Real Estate Management recommends approval of the continuous easements.

- a. Presented by James Spurgeon, Real Estate Management Director*
- b. Discussion*
- c. Commissioners action in which the Board may approve, disapprove or table the matter and/or direct staff to take further action*

5. Consideration and Possible Action to Authorize a Professional Services Contract with Daniel Reineke, in the Amount of \$50,000

Authorization of a continuing professional services contract with Daniel Reineke, PE PC is requested in the amount of \$50,000 annually for expert engineering and industry legal support related to the Land Office's royalty interests.

Recommendation: The General Counsel recommends authorization of the professional services contract with Daniel Reineke.

- a. *Presented by Lisa Blodgett, General Counsel*
- b. *Discussion*
- c. *Commissioners action in which the Board may approve, disapprove, or direct staff to take further action*

6. Consent Agenda – Request Approval of July 2015 Agency Monthly Division Summary of Activities

The Agenda items presented on the Consent Agenda are considered as one item for voting purposes. The Consent Agenda includes items that are statutorily or constitutionally required to be performed by the Commissioners of the Land Office or are administrative in nature, which are done as a routine action by the Commissioners of the Land Office. If any member of the Commission or any member of the public requests a particular item or items to be considered individually, the matter or matters shall be considered individually.

- a. *Presented by Harry W. Birdwell, Secretary*
- b. *Discussion*
- c. *Commission action in which the Board may approve, disapprove or table the matter and/or direct staff to take further action*

Accounting Division

1. July 2015
 - a. Claims Paid (routine)
 - b. Expenditure Comparison

Minerals Management Division

1. July 2015
 - a. 7/8/2015 Oil and Gas Lease Tabulation
 - b. Assignments of Oil and Gas Leases
 - c. Seismic Exploration Permits
 - d. Division Orders

Real Estate Management Division

1. July 2015
 - a. Surface Lease Assignments
 - b. New Short-Term Commercial Lease
 - c. 20 Year Easements
 - d. Soil Conservation Projects
 - e. 7/28/15 Lease Auction Results

7. Financial Information Regarding Investments and Monthly Distributions

(informational purposes only)

Investments

- a. Market Value Comparison August 2015

Accounting

- a. July 2015 Distribution by District and Month

8. Executive Session

- A. Executive Session may be convened to discuss, evaluate, and take possible action pursuant to 25 O.S. § 307(B)(4) allowing confidential communications between the Commission and its attorney concerning pending investigations, claims, or actions on recommendation that disclosure will seriously impair the ability of the Commission to process them in the public interest regarding the following matters *CLO v. Pointe Vista Development, CJ-2014-152 & Olympia Oil v. CLO, CJ-2015-1563*; and
- B. Executive Session may be held in accordance with 25 O.S. § 307(B)(3) for the purpose of discussing the purchase or appraisal of real property located in Oklahoma County.
 - a. *Recommendation of Lisa Blodgett, General Counsel*
 - b. *Vote to Convene Executive Session*
 - c. *Executive Session*
 - d. *Vote to Return to Open Session*
 - e. *Further consideration and possible action on items discussed during executive session*

9. Proposed Action on Executive Session Items

The Commission may further consider and take action in open session related to executive session agenda items.

- a. *Commission action in which the Board may approve, disapprove or table the matter and/or direct staff to take further action*

10. New Business

The Commission may discuss, consider and take possible action regarding new business that could not have been reasonably anticipated or was unknown prior to the regular meeting.

Adjourn

NOTICE OF POSTING

Date / Time: Monday, September 14, 2015, before 5:00 p.m.

Locations: Commissioners of the Land Office
204 N. Robinson, Suite 900
Oklahoma City, OK 73102
Governor's Large Conference Room
State Capitol, 2nd Floor
Oklahoma City, OK 73105

By: Debra Sprehe, Executive Assistant