

Dear Lessee:

I will need the following information to begin the process of assigning your lease. Please be specific regarding how the names are to be listed on the assignment. This is Ranch Unit _____ and cannot be separated on an assignment. If a person is added to or removed from the contract it will add or remove that person to/from the entire Ranch Unit.

LEASE #: _____ CONTRACT #: _____

NAME OF CURRENT LESSEE(s): _____

ADDRESS: _____ PHONE #: _____

ADDITIONAL LESSEE: _____

ADDRESS: _____ PHONE #: _____

NAME OF ASSIGNEE: _____

ADDRESS: _____ PHONE #: _____

SS# or TAX ID#: _____

ADDITIONAL ASSIGNEE: _____

ADDRESS: _____ PHONE #: _____

SS# or TAX ID#: _____

Please return the completed form to my attention. Thank you,

Kathy Costello
405.521.4136
clo.agleases@clo.ok.gov