

Dear Lessee:

I will need the following information to begin the process of assigning your lease. Please be specific regarding how the names are to be listed on the assignment. This is Ranch Unit \_\_\_\_\_ and cannot be separated on an assignment. If a person is added to or removed from the contract it will add or remove that person to/from the entire Ranch Unit.

LEASE #: \_\_\_\_\_ CONTRACT #: \_\_\_\_\_

NAME OF CURRENT LESSEE(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDITIONAL LESSEE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_

NAME OF ASSIGNEE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_

SS# or TAX ID#: \_\_\_\_\_

ADDITIONAL ASSIGNEE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE #: \_\_\_\_\_

SS# or TAX ID#: \_\_\_\_\_

Please return the completed form to my attention. Thank you,

REM Assignments Dept.  
405.521.4000  
[clo.agleases@clo.ok.gov](mailto:clo.agleases@clo.ok.gov)