

COMMISSIONERS:
Mary Fallin GOVERNOR • Todd Lamb LT. GOVERNOR • Gary Jones STATE AUDITOR & INSPECTOR • Joy Hofmeister SUPERINTENDENT of PUBLIC INSTRUCTION • Jim Reese COMMISSIONER, STATE BOARD of AGRICULTURE

Dear Lessee:

I will need the following information to begin the process of assigning your lease. Please be specific regarding how the names are to be listed on the assignment. I will need the Certificate of Incorporation and documents showing that you possess the requisite authority to sign on behalf of the corporation.

LEASE #: _____ CONTRACT #: _____

NAME OF CURRENT LESSEE(S): _____

ADDRESS: _____ PHONE #: _____

ADDITIONAL LESSEE: _____

ADDRESS: _____ PHONE #: _____

NAME OF ASSIGNEE: _____

ADDRESS: _____ PHONE #: _____

SS# or TAX ID#: _____

ADDITIONAL ASSIGNEE: _____

ADDRESS: _____ PHONE #: _____

SS# or TAX ID#: _____

Please return the completed form to my attention. Thank you,

REM Assignments Dept.
405.521.4000
clo.agleases@clo.ok.gov