



Assignment Involving Death of Lessee

Date: _____

Dear Lessee:

The following information will be needed to begin the process of assigning your lease. Please be specific regarding how the names are to be listed on the assignment. We will also need a death certificate and documentation showing the person designated to handle _____, Lessee's affairs; either as an Administrator, Executor or Personal Representative. A Power of Attorney is not acceptable. Please supply any other information you deem important.

LEASE #(s): _____ CONTRACT #(s): _____

NAME OF CURRENT LESSEE(S): _____

ADDRESS: _____ PHONE #: _____

ADDITIONAL LESSEE: _____

ADDRESS: _____ PHONE #: _____

NAME OF ASSIGNEE: _____

ADDRESS: _____ PHONE #: _____

SS# OR TAX ID#: _____

ADDITIONAL ASSIGNEE: _____

ADDRESS: _____ PHONE #: _____

SS# OR TAX ID#: _____

Please return the completed form to the following:

clo.agleases@clo.ok.gov - or -

Commissioners of the Land Office
REM Assignments Dept.
204 N. Robinson, Ste. 900
Oklahoma City, OK 73102